



MID-CUMBERLAND
COMMUNITY ACTION AGENCY
Helping people. Changing lives.

Board Meeting

Thursday, April 26, 2022, 6:00 pm
Central Office & Go-To Meeting

Minutes

Meeting called to order by at 6:04 p.m.

Present: Ben Dean, Jaleel Hendricks, Jeff Coker, Tony Sharpe, Joanie Summers, Marilyn Bryant, Julie Brockman, Kee Bryant-McCormick

Policy Council Representative: Brooke Johnson

Staff Present: Jason Stewart, Mike Wiggins, Carisa Moody, Katie Lee, Amy Call, Stephine Mathes, Elaine Clemmons

Ray Render made a motion to approve the agenda for April 26, 2022. Seconded by Joanie Summers. Motion carried unanimously.

Ray Render made a motion to approve the minutes from the February 22, 2022 Board Meeting. Seconded Marilyn Bryant. Motion carried unanimously.

Ray Render made a motion to approve the minutes from the March 21, 2022 Special Called Board Meeting. Seconded Jeff Coker. Motion carried unanimously.

Jeff Coker made a motion to approve the Finance Directors report (Credit Card Statement and General Ledger). Seconded by Ben Dean. Motion carried unanimously.

Other business:

Ray Render made a motion to approve the changes as presented to the Compensation Administrative Guide. Seconded by Marilyn Bryant. Motion carried unanimously.

Jeff Coker made a motion to approve and adopt the 2022 Salary Scheduled as presented. Seconded by Ray Render. Motion carried unanimously.

Joanie Summers made a motion to pay retroactively back to January 1, 2022 who would receive an increase due to the adoption of the 2022 Salary Schedule. Seconded by Ray Render. Motion carried unanimously.

New Business:

Jeff Coker made a motion to approve changes as presented to the Human Resources Manual. Seconded by Joanie Summers. Motion carried unanimously.

Jeff Coker made a motion to approve the Head Start Quality Assurance Grant Application as presented. Seconded by Ray Render. Motion carried unanimously.

Jeff Coker made a motion to approve the FY23 Cost of Living Adjustment Application Seconded by Joanie Summers. Motion carried unanimously.

Jeff Coker made a motion to approve the 2022-2023 Head Start Continuation Grant Application. Seconded by Ray Render. Motion carried unanimously.

Jeff Coker made a motion to approve applicant and acceptance of a \$250,000 line of credit through Pinnacle Bank. Seconded by Tony Sharpe. Motion carried unanimously.

Ray Render made a motion to adjourn. Seconded by Joanie Summers. Motion carried unanimously.

Meeting adjourned at 9:40 p.m.

Submitted by:

DocuSigned by:
Jason Stewart
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Jason Stewart, Executive Director

Approved by:

DocuSigned by:
Amanda Garey
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Amanda Garey, Secretary

DocuSigned by:
Jeff Coker
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Jeff Coker, Chairman