



Board Meeting

Tuesday, December 6, 2022, 6:00 pm
Central Office & Go-To Meeting

Minutes

Meeting called to order by at 6:02 p.m.

Present: Jaleel Hendricks, Kee Bryant McCormick, Braden Stover, Rachel Jones, Julie Brockman, Ray Render, Amanda Garey, Marilyn Bryant, Joanie Summers

Policy Council Representative: Brooke Johnson

Staff Present: Jason Stewart, Mike Wiggins, Carisa Moody, Katie Lee, Cassandra Foret, Erin James

- Rachel Jones made a motion to approve the agenda for December 6, 2022. Seconded by Julie Brockman. Motion carried unanimously.
- Julie Brockman made a motion to approve the cancel the December 27, 2022 Board Meeting. Seconded Marylin Bryant. Motion carried unanimously.

Change of scope application and Head Start enrollment reduction application was submitted to the Board of Directors. Carisa Moody, Head Start Director went through the plan. Ms. Moody informed the Board that if approved by this body it would also have to be approved by the Office of Head Start. If approved this plan would start with the beginning of the 2023-2024 school year.

- Ray Render made a motion to approve update to approve the Head Start Change of Scope Application as presented. Seconded by Kee Bryant McCormick. Motion carried unanimously.
- Rachel Jones made a motion to approve to the Head Start enrollment reduction application as presented. Seconded by Braden Stover. Motion carried unanimously.
- Ray Render made a motion to approve a retention bonus adjustment for Head Start and Admin Divisions changed the hourly bonus from \$1.50 to \$2.25 per hour worked. Seconded by Joanie Summers. Motion carried unanimously.

Ray Render called the Board into Executive Session. Staff was asked to leave the room.

Ray Render followed up on Jason Stewart's email from 11/8/2022 where he informed the Board of Directors of that the selection criteria used to hire Jason Stewart as MCCAAs Executive Director did not meet the standard needed for Head Start to consider Mr. Stewart as key hire. On November 3rd and November 4th, the Executive Committee of the Board, (Ray Render, Marilyn Bryant, Amanda Garey, and Tony Sharpe) along with leadership staff from MCCAAs (Erin James, Mike Wiggins, Carisa Moody, and Katie Lee) conducted interviews. Three candidates were interviewed including Mr. Stewart. After careful consideration staff recommended to hire Jason Stewart. The Executive Committee then also voted unanimously to retain Jason Stewart and submit his candidacy to the full Board of Directors.

- Kee Bryant McCormick made a motion to hire Jason Stewart as MCCAAs Executive Director. Seconded by Marilyn Bryant. Motion carried unanimously.

Ray Render also presented the annual salary for the Executive Director for annual approval (\$119,496 annually).

- Kee Bryant McCormick made a motion approve MCCAAs Executive Directors salary. Seconded by Rachel Jones. Motion carried unanimously.

Ray Render called the Board back into Regular Session. Staff was asked to return to the room

Other Business:

- Jason Stewart presented the Board with a draft copy of an Emergency Succession Plan. The Board made a few suggested revisions. Jason Stewart said that he would have a revised copy for the next Board Meeting.
- Discussion ensued about the formation of two ad hoc committees. The first will address a review of the agency bylaws. Branden Stover, Rachel Jones, and Kee Bryant McCormick have volunteered for this committee. The second Committee will address on going Board Sub Committees. Marylin Bryant, and Julie Brockman have volunteered to serve on this committee.

New Business:

- None
- Marilyn Bryant made a motion to adjourn. Seconded by Rachel Jones. Motion carried unanimously.

Meeting adjourned at 6:58 p.m.

Submitted by:

Jason Stewart

Jason Stewart, Executive Director

Approved by:

Amanda Garey

Amanda Garey (Dec 8, 2022 09:51 CST)

Amanda Garey, Secretary

Ray Render

Ray Render, Chairman