

Preschool Program

Infant & Toddler Program

Early Head Start & Head Start

What documents do I need to provide?

About MCCAA

MCCAA is a federally funded, non-profit organization providing FREE infant and toddler care and preschool services designed to promote school readiness for children from low-income families.

Our program offers:

- High-quality, comprehensive early childhood education services

- Parent involvement opportunities in the classroom, program planning, and parent committees

- Parental supports and education

- Help connecting parents and children to other services and resources in the community

- Vision, hearing, and dental screenings for enrolled children as well as other health, mental health, and nutrition services

- Prenatal services

- and more!

Child Applicant Documents

- Birth certificate

- Immunization Record

- Custody, adoption, guardianship, or protection

orders (if applicable)

- Disability or special needs documentation

Including IEP/IFSP (if applicable)

Proof of Eligibility

- TANF, SSI, SNAP: Benefit letter that states current

amount being received

- Foster children: Foster placement letter

- Temporary living circumstance due to loss of

housing: Fully document situation in written

statement

- Family income for past 12 months

- Current 1040 U.S. Individual Income Tax form

- W-2s

- Last 4 paycheck stubs with year-to-date gross

amount listed

- Child support for all children in the home

We are required to document the last 12 months of family income from all sources. Every family’s income situation is different and there may be more or different sources of income. The items above are a starting point to verify income. Our enrollment team will review the application and inform you of other needed documentation if applicable.

How do I turn in my application?

Contact us at

615-742-1113

M-F

8:00 am –

4:30 pm

Questions?

Frequently Asked Questions

Can I apply for my disabled child?

Yes! We welcome children with disabilities or special needs and encourage families to apply regardless of income.

How long does the process take?

We do our best to verify eligibility as quickly as possible and parents can assist by ensuring all income/eligibility items needed are fully provided with the application.

When should I apply?

We accept applications and enroll all year long, so please apply as soon as possible!

Does my child need to be potty trained?

No, in fact, we work with families and children to assist in the potty-training process.

Who is eligible for services?

- Low income families

- Recipients of TANF, SSI, or SNAP

- Children in foster care

- Teen Parent

- Families experiencing a temporary living situation due to loss of housing, economic hardship, or similar reason

Drop your application off at any MCCAA EHS, HS, or PreK site.

Mail to: MCCAA HS/EHS PO Box 1999 Mt. Juliet, TN 37121

You can print an application online! Visit our website at:

<https://www.midcumberland.org>