



MID-CUMBERLAND
COMMUNITY ACTION AGENCY
Helping people. Changing lives.

Board Meeting

Tuesday, June 27, 2023, 6:00 pm

MCCAA Central Office & Zoom

Minutes

Meeting called to order by Marilyn Bryant at 6:04 p.m.

Present: Adriene Golden, Erin Begley, Braden Stover, Amanda Garey, Marilyn Bryant, Joanie Summers, Tony Sharpe, Terri Follis, Jaleel Hendricks, Julie Brockman

Policy Council Representative: Brooke Johnson

Staff Present: Jason Stewart, Carisa Moody, Katie Lee, Cassandra Foret, Erin James, Amy Call, Mike Wiggins

- Amanda Garey made a motion to approve the agenda for the June 27, 2023, Board of Directors Meeting. Seconded by Tony Sharpe. Motion carried unanimously.
- Tony Sharpe made a motion to approve the Board Meeting Minutes from the April 25, 2023 Board Meeting and Executive Session. Seconded by Terri Follis. Motion carried unanimously.

Program Reports were presented: Program reports and videos where submitted 6/15/2023

- Community Service Division – Katie Lee
- Head Start Division – Carisa Moody
- Planning Division – Cassandra Foret
- Human Resources – Erin James

Finance Director Report:

- Mike Wiggins presented the Finance Directors Report.
- Tony Sharpe made a motion to group and approve the April 2023 Credit Card report, April 2023 General Ledger, May 2023 Credit Card Report, and the May 2023 General Ledger. Seconded by Amanda Garey. Motion carried unanimously.

Other Business:

- Internal Affairs – Report given by Tony Sharpe

- Internal Affairs Committee Approved the 2023 April Credit Card and General Ledger to be sent to the full Board for approval
- Internal Affairs Committee approved its meeting calendar for the remainder of 2023.
- Review and approved submission of the Head Start annual calendar to the full board for approval.
- Joanie Summers asked about ongoing investigation into Senior Leadership from Early to Mid-2022. Jason Stewart, suggested that the Board go into Executive Session to discuss issue in Executive Session.
- External Affairs – Report Given by Marilyn Bryant
 - External Affairs Committee approved its meeting calendar for the remainder of 2023.
 - Shared discussion around fundraising events maybe virtual.
- Governance Committee – Failed to make quorum in May 2023.

New Business:

- Carisa Moody presented the CACFP application.
 - Marilyn Bryant made a motion to approve the PY2023-2024 CACFP Application as presented. Seconded by Julie Brockman Motion carried unanimously.
- Carisa Moody presented a Playground Enhancement Grant Application
 - Amanda Garey made a motion to approve the Playground Enhancement Grant as presented. Seconded by Terri Follis Motion carried unanimously.
- Jason Stewart presented the FY2024 Agency Budget
 - Tony Sharpe made a motion to approve the FY2024 Agency Budget as presented. Seconded by Terri Follis Motion carried unanimously.
- Jason Stewart presented Dr. Danelle Frazier as a candidate for the Private Board Seat from Robertson County.
 - Marilyn Bryant made a motion to approve to add Dr. Danelle Frazier to the Board of Directors. Seconded by Joanie Summers Motion carried unanimously.
- Carisa Moody presented the 2023-2024 Head Start School Calendar to the Board for approval.
 - Amanda Garey made a motion to approve to 2023-2024 Head Start Calendar. Seconded by Terri Follis Motion carried unanimously.

Motion to Adjourn made by Julie Brockman seconded by Tony Sharpe. Motion carried unanimously.

Meeting adjourned at 7:06 p.m.

Vice Chairman Bryant called the Board into Executive Session at 7:40 p.m. all members present at the Board Meeting were also in attendance for the Executive Session. Staff remaining was Jason Stewart.

- Joanie Summers reported that an investigation has been launch by the Personal Committee of Board of Directors against Jason Stewart and other members of the senior leadership team in late Spring 2022 due to a complaint from multiple former employees. An outside HR consultant was hired to oversee the

investigations. At the July 2022 Board Meeting the Personal Committee reported that the investigation was completed, but the Personal Committee needed more time to develop a plan. Braden Stover and other members asked why it had taken so long to bring this up to the full committee. Ms. Summers reported due to two members of the Personal Committee leaving the Board and a change to the board structure. Jason Stewart, stated that he knew of a report from the HR consultant from last year however, we were not given a copy of the report of the Personal Committee to date. Jason Stewart, asked if he was found in any violation of MCCA policy within the report. Ms. Summers said she did not think there was anything in the report that was a negative about Mr. Stewart. Members of the Board and Mr. Stewart repeatedly asked Ms. Summers to please inform the Board of what is in the report specifically. Ms. Summers failed to do so only speaking in general statements like “there are major concerns, and there is a snake in the hen house” Amanda Garey spoke up to say that she had a copy of the HR consultant’s report in her email. Ms. Garey offered to email a copy of the report to the Board. Mr. Stewart asked that the report not be emailed because he was fearful that copies of the report would end up with staff. Julie Brockman agreed with Mr. Stewart and asked if the finds could be read aloud to the group. Ms. Garey read the HR consultant’s report to the Board. Ms. Garey read the HR consultants findings to the Board. After hearing the findings of the investigation no one on the Board had any follow up comments or concerns.

- A motion was made by Amanda Garey to close the HR investigation from any future discussions. Seconded by Tony Sharpe. Motion carried unanimously.
- Tony Sharpe made a motion to adjourn from Executive Session. Seconded by Amanda Garey. Motion carried unanimously.

Adjourn 8:30 p.m.

Submitted by:



Jason Stewart, Executive Director

Approved by:



Ray Render (Aug 23, 2023 12:45 CDT)

Amanda Garey, Secretary

Ray Render, Chairman