



MID-CUMBERLAND
COMMUNITY ACTION AGENCY
Helping people. Changing lives.

Request for Bids

Mid-Cumberland Community Action Agency is seeking bids from qualified firms to provide multi-family weatherization pre-audit and QCI services for a 98-unit residential building. All work must comply with Weatherization Assistance Program (WAP), state, and federal requirements.

Scope of Services

Pre-Audit Services:

- Comprehensive energy audits for a 98-unit multi-family building
- Unit-level and common area assessments
- Diagnostic testing as required (blower door testing, combustion safety testing, infrared/visual inspections)
- Identification of cost-effective weatherization measures
- Development of audit reports and recommended work scopes
- Compliance with all applicable WAP, state, and local requirements

Post-Audit/QCI Services:

- Post-weatherization inspections to verify completed measures
- Quality control inspections and documentation
- Verification that all work meets program standards and specifications
- Final reporting and approval documentation

Schedule

The anticipated project schedule will be provided upon award. Bidders must demonstrate the ability to complete services within defined program timelines.

Submission Requirements

Bids shall include a cost proposal, brief statement of qualifications, and proof of required credentials.

Proof of required credentials: Bidders must include documentation of current **BPI Energy Auditor (EA) and, where applicable, BPI Quality Control Inspector (QCI) certifications**, and evidence of compliance with **THDA WAP energy auditor qualification standards** for multifamily weatherization as defined in the *THDA Weatherization Assistance Program Manual* and related state plan requirements.

Submission Deadline

Please submit questions and bids to WAPBids@midcumberland.org no later than 1/16/2026.